

Kewaunee Health and Fitness, Inc.
Board of Directors
July 11, 2018

The regularly scheduled meeting of the corporation's board of directors was called to order at approximately 6:05 p.m. on July 11, 2018 at the Fitness Center. Directors A. Schiller and M. Hausknecht were absent. A quorum was present and the minutes of the June 7, 2018 regular meeting were reviewed by the directors. Upon a motion made and duly seconded the minutes were unanimously approved.

President Schiller presented recent correspondence including letters from the Kewaunee County Department of Human Services regarding an upcoming public budget/planning hearing and the Bay-Lake Planning Commission regarding an invasive species control project (phragmites). It was agreed that President Schiller would email a statement of support for the County's transportation services. It was also agreed that KHF will apply to participate in the phragmites control project.

Swim instructors Mary Jo Dworak and Michelle Kitzinger provided a summary of the 2017-2018 swim program. In calendar year 2017, the program served 320 students and generated approximately \$10,200 in revenue. For January-June 2018, the program had 205 students with revenue of about \$9,400. The instructors offered an extra night of lessons during some sessions, based on demand. Both instructors are Lifeguard certified, and are certified through March 2020. The group discussed the possibility of bringing on another instructor at some point, though there are few certified Lifeguards available and willing. There was also discussion of increasing the fee for private lessons from \$80/8 lessons to \$140/8 lessons. The Board was in favor of this change. The Board thanked the instructors for their work and dedication, and praised the program for its high value to families and the community.

President Schiller introduced a prospective new Board member, Kathy Neumeier. After welcoming Kathy, a motion was made and duly seconded to elect her to the Board. The motion passed unanimously.

Treasurer M. Mastalir updated the Board on the finance committee's recommendation to run a cash raffle again this fall. After discussion, it was agreed to repeat the raffle with the same ticket prices and prizes as last year. Prizes will be \$500/\$200/\$100. Tickets will be sold for \$10 each or 3/\$20. It was decided to hold a member/donor/volunteer event on Oct. 6, and to draw the winning raffle tickets at that event. This event will also serve as a grand re-opening for the upgraded gym. A Member Spotlight and Volunteer of the Quarter will also be recognized at this event.

Treasurer Mastalir also updated the Board regarding the Jean Smith Estate Sale. Total proceeds from this sale were \$4597. The Board was very appreciative of the many volunteers who worked long hours to make the sale possible. Upcoming fund-raising opportunities are Music in

the Park on August 5, supported by the Thrivent Action Team, and possible grant opportunities from Gannett and Farm Tech Days.

President Schiller shared the draft Income tax return/Form 990 with the board. After verifying a few items, she will work with the accountants to get it filed.

The manager's and committee reports were heard by the directors. A current KHF member, Jessica Metzler, has stepped up as a leader of yoga classes. She is currently CPR-certified, and is working on her NESTA Sport Yoga certification. She will lead one class per week on a regular basis, and fill in for other instructors as needed. Plans are underway for a 'Vino and Vinyasa' event at the Blue Door in August or September. A representative from ADRC is interested in making a presentation to the Silver Sneakers class about services available from ADRC. There is also interest in having an evening presentation by a massage therapist.

Building improvements in process include replacement of the pool heater. The cost of the heater is 8% higher than expected due to the imposition of steel tariffs. This has also delayed the availability of the heater. The pool will need to be emptied and cleaned during August, target date Aug. 3-5. The roof repairs are complete, and we are awaiting scheduling of the gym ceiling repairs and gym floor replacement. It was agreed that the entire gym/track area will be closed to members during the floor installation due to the risk of damage to the floor.

Front desk staffing on Friday nights is currently a problem due to several staff resignations. Until this is resolved, access will be key-card only after 11 am on Fridays. The pool will stay open until 9 p.m.; Director M. Patterson will close the pool then.

There being no further business to come before the directors upon a motion duly made and seconded the meeting was adjourned. The directors' next regular meeting shall be August 2, 2018 at 6 p.m. at the Fitness Center.

Respectfully submitted,

Sarah Schiller
President